



MASSACHUSETTS COLLEGE OF LIBERAL ARTS

AFSCME Schedule Change Waiver

Pursuant to AFSCME Contract Article 10 “Workweek and Work Schedule”, Section 1B “When the CEO desires to change the regular work schedule of an employee, the affected employee and the Union Stewart shall receive at least fourteen (14) days written notice of such contemplated change...”.

Unit Member _____, (Employee Name and Title) currently works the following shift:

____ (current shift/days of week)

MCLA has requested that the employee begin working a new shift, as follows:

____ (new shift/days of week)

By signing below, the unit member agrees to waive the 14-day notice period and to begin working their new schedule on (date) for the following reason:

This waiver applies to only this change, and the unit member reserves the right to waive the 14-day Period in the future at no penalty.

Unit Member

Date

Supervisor

Date

cc: Jennifer Dermady, AFSCME Steward, Unit I
Open, AFSCME Steward Unit II